

Integrate PhotoShelter into Marq

Start by verifying your PhotoShelter and Marq email addresses. Both email addresses need to be identical to integrate PhotoShelter into Marq.

Locate your PhotoShelter email address

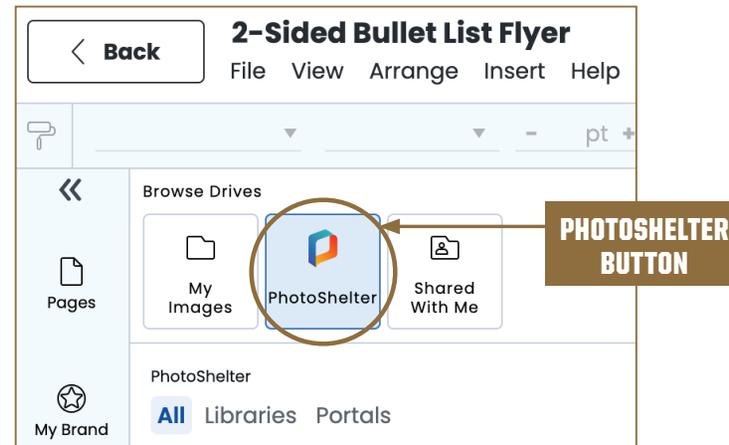
1. Log into PhotoShelter using SSO
2. Select the hamburger button within the top navigation
3. Select your name in left navigation
4. Select **My Profile**
5. Scroll down; your email address will be displayed

Locate your Marq email address

1. Log into Marq
2. In the bottom left corner, hover over your name; select **Account Settings**
3. Scroll down to account settings; your email address will be displayed
4. If Marq email address is different than PhotoShelter, edit Marq email address to match PhotoShelter

Once you confirm both email addresses are identical, follow these steps to integrate PhotoShelter into Marq.

1. Log into PhotoShelter using SSO (remain logged in)
2. Log into Marq
3. Select a template
4. Select **Use Template**
5. Select **Create Document**
6. Once the template loads, go to the left nav and select **My Images**
7. Once **My Images** loads on the left, at the top you should see a button for **PhotoShelter**. Select this button.



8. When the pop-up appears, select **Authorize**
9. PhotoShelter collections/galleries should now appear. Open galleries by double-clicking.
10. Click and drag to move an image over to the template.